


# CHARGES, VOLUNTARY CONTRIBUTIONS AND REMISSIONS POLICY

Date this policy was formally reviewed and agreed by the Governing Body of Kelvin Grove Primary School:	11.11.2016
Signed on behalf of the Governing Body by:	Mr Ian Mearns MP Chair of Governors
Signature:	
Date:	11.11.2016
Details and dates of minor amendments:	05.07.2019 Reviewed without amends
Date next full review is due:	Autumn 2019

**Please note that this school is committed to safeguarding and promoting the welfare of children and young people and expects all staff, volunteers, parents, governors and visitors to share this commitment.**



## **General Statement**

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, educational visits and residential experiences can make towards pupils' personal and social education.

## **Aims**

The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities. All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of individual or group music tuition.

## **Voluntary contributions**

When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organized by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to the theatre;
- school trips abroad;
- musical events.

## **Residential visits**

If the school organises a residential visit parents are expected to fund the visit.

## **Music tuition**

All children study music as part of the normal school curriculum. We do not charge for this.

There is a charge for individual or group music. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents



eligible for means tested free school meals are exempt from payment. We give parents information about additional music tuition at the start of each academic year.

### **Swimming**

The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents when these lessons are to take place, and we ask parents for their written permission for their child to take part in swimming lessons.

### **Sport, Lunchtime & After School Activity Clubs**

The school offers lunchtime and after school activities e.g. sport coaching/art/language classes etc. Charges are made for these sessions to cover additional costs or if they are run by outside agencies.

### **Breakfast Club**

The school offers a breakfast club for all children from Monday to Friday 8.10am-8.55am. There is no charge for this at present.